



OSSTF
District 18 TBU - Upper Grand District School Board
Application for Professional Development Funding

INDIVIDUAL

NAME: _____ SCHOOL PHONE NO. _____

HOME ADDRESS: _____

SCHOOL _____

PROGRAMME: (Attach a copy of brochure or other information relating to programme)

TOPIC OR TITLE: _____

DATE(S) _____ TIMES: _____

LOCATION: _____

REGISTRATION FEE \$ _____ Amount of Request: \$ _____

Fee contains Association or Membership dues?: No Yes, Cost of Fees \$ _____

NOTES:

1. Conferences, workshops and courses must have primary focus on education. (Courses cannot lead to salary increase).
2. Individuals will be restricted to financial support from OSSTF District 18 TBU Ed. Services Committee once every school year.
3. OSSTF Ed. Services Committee will limit its support to REGISTRATION FEES ONLY, with a maximum of \$200, subject to available funds.
4. A receipt (proof of payment) for your registration fee must be given to your Ed. Services Rep. before reimbursement is made.
5. All other guidelines as established by the District 18 TBU Ed. Services Committee apply.

OTHER ANTICIPATED FORMS OF INCOME (e.g. School board, school, department, or self)

State source and amount

HOW WILL THIS CONFERENCE/WORKSHOP/COURSE ENHANCE YOUR PROFESSIONAL LIFE?

Will you be sharing what you learn with others? Who? _____

What format will be used?(e.g. workshop, department meeting, other) _____

BRANCH E.S. REP: _____ AMOUNT APPROVED:\$ ____ +++++ _____

ED. SERVICES CHAIRPERSON: _____

COMMENTS OR NOTES:

Treasurer only

Paid on:

Cheque #: